

Bingham County

Planning & Development Services

490 N Maple, Suite A

Blackfoot, Idaho 83221

Phone: (208) 782-3177

Application Date _____

SUBDIVISION PLAT APPLICATION

Subdivision Information:	
Subdivision Name:	
Number of Lots:	Total Acreage:
Average Acreage:	Zoning:
Comprehensive Plan Map Designation:	

Property Owner(s) Information:	
Name(s):	Phone:
Address:	City/Zip:
Email:	

Developer Information:	
Name:	Phone:
Address:	City/Zip:
Email:	

Location/Legal Description:			
Parcel Number(s):			
Township:	Range:	Section:	

Application Materials Needed:	
	Narrative (on a separate sheet of paper, identify the following: existing use, intended use, effects on adjoining properties, compatibility with other properties and land uses, compliance with the Comprehensive Plan, etc.)
	Subdivision Guarantee Policy from Title Company (issued in the last ___ days)
	Two (2) paper copies of proposed Subdivision Plat (18" x 24" minimum)
	One (1) digital copy of the plat
	United States Department of Agriculture (USDA) Soil Report
	Idaho Department of Water Resources (IDWR) Well Log Report (within a 1 mile radius)

Compliance with Bingham County Code 10-14-4(C)(4) <i>Irrigation System</i>	
Subdivision Fees:	
4 Lots or Less:	
	\$450 + Publication & Mailing – 4 lots or less
	\$800 + Publication & Mailing – 4 lots or less with Comprehensive Plan and/or Zoning Amendment
5 Lots or More:	
	\$550 + Publication & Mailing – 5 lots or more
	\$900 + Publication & Mailing – 5 lots or more with Comprehensive Plan and/or Zoning Amendment
Lands within a Floodplain	
	\$150 in a floodplain designated area
	\$300 in a floodplain designated area requiring a No-Rise and/or H&H Analysis
Surveyor Fees	
\$300 – Preliminary Plat Review of up to 20 lots	
\$300 + \$25/lot – Preliminary Plat Review of over 20 lots	
\$400 + \$25/lot – Final Plat Review	
\$150/each review after the third – Preliminary & Final Plat reviews that require 3 or more reviews	
\$210 plus \$10/lot – Development Drawings/Improvement Plan Review	
\$25/lot with a \$100 minimum – Irrigation Verification Inspection	
Fee Payment Information:	
Application Fees:	Due Upon Submission of Application
Publication & Mailing Fees:	Applicant(s) will be invoiced when the Public Hearing Notice is issued. Payment must be received prior to the Public Hearing.
Surveyor Review Fees:	Will be billed by the Assessor’s Office and are to be paid to the County Surveyor/consultant and must be paid before recording the Final Plat.

Subdivision Plat Information Checklist: the following information must appear on the Preliminary Plat and shall be verified prior to submittal:			
Names/Addresses:		Other	
	Subdivision Name		Intended Use
	Owner(s) Name, Address, & Phone Number		Date of Preparation/Revision
	Developer Name, Address, & Phone Number		Existing Zoning
	Surveyor Name, Address, & Phone Number		Zoning of Adjacent Lands
	Adjacent Property Owner/Development Names		Total Acreage & Number of Lots

Location/Map:		Floodplain Designation
Vicinity Map (1 mile radius drawn to scale)		Contour lines (minimum 2' intervals)
Legal Description		All Easements
Public Land Corners/Acceptable Monuments		Street Names, Rights-of-Way, & Road Width
North Arrow		Floodplain Designation

Utilities:

Proposed/Existing Utilities		Location/distance of all existing wells on each lot
Location/Distance to Nearest Municipal/Community Water Services		Location/distance of all existing septic systems on each lot
Location/Distance to Nearest Municipal/Community Sewer Services		Existing Irrigation Canals, ditches, water ways, etc.

Appointment of Designated Agent/Representative:

I/we the undersigned owner(s) of the property described throughout this Application, hereby appoint the following person as my/our representative for all transactions regarding this Application between myself/ourselves, as owner(s), and Bingham County:

Designated Agent/ Representative Name: _____

Designated Agent/Representative Signature: _____

Property Owner(s) Signature: _____ Date: _____

Property Owner(s) Signature: _____ Date: _____

Declaration:

By signing this application, it is understood and agreed that permission is hereby given to the duly authorized representative of Bingham County to place & remove signs on the subject property and verify authenticity of the applicant(s) and property owner(s). It is further understood that the Planning and Development Director and staff may inspect the subject property, take photographs and obtain any verifications and data necessary for preparation of its report to the Planning & Zoning Commission and the Board of County Commissioners. I hereby acknowledge that I have read this Application and understand the contents. I also state that the above information is true and accurate to the best of my knowledge.

Property Owner(s) Name: _____

Property Owner(s) Signature: _____ Date: _____

Property Owner(s) Name: _____

Property Owner(s) Signature: _____ Date: _____